

The multi-media teaching equipment refers to a touch display screen with an Internal PC.

There is a control panel on the bottom right of the touch display screen, which includes VOLUME and INPUT buttons and two USB ports.

**Preparation before start-up**

- Make sure the plug is in. (The socket is in the bottom left-hand corner of the wall below the blackboard). See Figure (1).
- Make sure that the POWER LIGHT is on. See Figure (2).

**How to turn on/turn off**

- When you turn on the display setup, press POWER, wait for about a minute until the POWER LIGHT turns from red to green. Then the desktop of the WINDOWS system will show up.
- When you turn off the display setup, click the <START> menu and choose <POWER OFF>, then make sure that POWER LIGHT turns from green to red.

**Solutions to operation problems**

- If you want to adjust the volume to the optimum level, touch the control panel, then touch <VOL+>/<VOL-> button on the. See Figure (2).
- If the screen shows “No Signal”, touch the INPUT button on the control panel then choose Internal PC. See Figure (3)-(4).
- If you need the touch-screen keyboard, touch the left side of the screen, and the edge of the keyboard will show up. See Figure (5).
- If you press the screen for at least two seconds then release, the operation menu will appear.

**Tip**

If you have any problems concerning broken doors, desks, chairs, damaged windows, curtains or no ink, please ask personnel on duty for help at the Office of Teaching Building A.

Office Tel: 85319314

Service Tel: 85319584

Information Technology Center of XISU



**一、 多媒体设备的开启和关闭**

- 1、 首先检查设备电源（正对黑板左手边墙面下方 三项电源插头）是否接通；再检查屏幕电源指示灯是否常亮。
- 2、 开机时手指触摸一下电源标志，此时大屏幕电源指示灯会由红变绿，内置电脑打开，约 1 分钟后进入 WIN 桌面，表示设备正常工作。
- 3、 关机时从系统〈开始〉菜单正常关机，关机约 1 分钟后大屏自动进入待机状态，电源指示灯会由绿变红，表示设备已关闭。

**二、 常见使用问题及解决办法**

- 1、 当开机后屏幕〈无信号〉时，在电源标志左侧点击出现触摸控制面板，点击〈INPUT〉，在弹出界面选择〈内置电脑〉信号源。
- 2、 当系统音量调最大，声音还不合适时，在电源标志左侧点击出现触摸控制面板，点击〈VOL+〉直至音量合适。
- 3、 此教室多媒体设备为触摸式交互大屏，内置电脑；

单击屏幕，会弹出软键盘或轻点屏幕左侧边界，闪现软键盘的边缘，请拖放使用；

长按屏幕 2 秒，屏幕出现圆圈时放开，会弹出右键菜单；

U 盘可插入大屏电源指示灯旁边 USB 口使用。

**三、 教室其他问题**

- 1、 公共教室的门窗、桌椅、窗帘、书写笔、墨水及楼道的各种设施问题可以给每个区域门口物业值班人员反映，由物业分别给相关部门反馈。
- 2、 物业办公地址:教学楼 A 区 1 楼

物业办电话:85319314

多媒体设备报修电话: 85319584

信息技术中心